



**MACKSVILLE-SCOTTS HEAD SURF LIFE
SAVING CLUB INC. ABN: 31 637 315 870**

**MINUTES OF MONTHLY MEETING:
Wednesday 23.5.2018 6:30pm
Held at the Clubhouse**

1. MEETING OPENED 6.30PM

2. ATTENDANCE AND APOLOGIES

Present: Jim Brazel, David Brunsdon, Kenneth Laverty, Chris Bell, Greg Bell

Apologies: Andrew Moran (on leave), Michael Coulter, Anji Walker

3. ADOPTION OF MINUTES OF THE COMMITTEE MEETING HELD ON 11.04.2018

Resolved on the motion of J Brazel / G Bell that the minutes of the meeting held on 11 April, 2018 be adopted.

4. BUSINESS ARISING FROM THE COMMITTEE MEETING HELD ON 14.3.2018

a) Item 10. J Brazel requested that the Presentation Day on Sunday, 10 June, 2018 commence at 12noon instead of 1pm.

Email to be sent to A Moran advising time change.

b) Item 11. Storage Cage. Quote received from Sable Engineering - \$ 2,556.40 (GST inclusive)

Resolved on the motion of D Brunsdon / G Bell that the Executive's decision to accept this quote be approved.

c) Item 12. Administrator Job Description (supplied to meeting).
It was **agreed** that this be discussed at a later date.

d) Item 12. Electronic FOB System.

Quote in hand from Image Security. Total cost \$ 15,855 (excl GST).

Treasurer seeking another quote before any decisions are made.

5. RATIFICATION OF EXECUTIVE DECISIONS

a) Appointment of K Laverty to the position of Vice President due to A Moran being on Leave.

Resolved on the motion of D Brunsdon / G Bell that the Executives decision to appoint K Laverty to this position be approved.

b) Storage Cage : Refer Item 4 b) of these Minutes.

c) Slater and Gordon – letter received 10/05/18 requesting information in regards to Colin Bowman re: a slip/fall incident on boat ramp at 4pm on 22 February, 2018.

Reply letter sent 15 May, 2018 – Tabled and read to meeting.

Resolved on the motion of K Laverty / G Bell that letter be endorsed.

6. SECRETARY'S REPORT (Michael Coulter)

a) The Secretary presented a written report of incoming and outgoing correspondence.

Resolved on the motion of D Brunsdon / G Bell that the Secretary's Reports be adopted.

Matters Arising

a) 16/04/2018 NSW Crown Holiday Parks

Draft Lease for Club is being reviewed and the Crown's preference is to undertake the Lease as a Lease of Premises, being the structure in its entirety, rather than a Lease of Land which would result in a substantial amount of work required in preparing a survey.

Resolved on the motion of J Brazel / G Bell that the Secretary's recommendation to allow the Crown to prepare a Lease of Premises for the Club be approved.

b) 07/05/2018 Rusty Iron Rally

Resolved on the motion of K Lavery / G Bell that the Club assist with staffing gates and parking control for this year's Rally being held 1 & 2 September, 2018.

c) 09/05/2018 Shelly Beach SLSC

Resolved on the motion of K Lavery / G Bell that approval be given for Shelly Beach to stay in club house on 25 to 27 May, 2018.

d) 10/05/2018 Slater and Gordon – alleged incident involving Colin Bowman, 4pm, 22nd February, 2015.

Letter Tabled along with Club's reply.

Resolved on the motion of K Lavery / G Bell that the clubs reply, dated 15 May, 2018, be endorsed .

e) 18/05/2018 Slater and Gordon – Subpoena for information on behalf of Colin Bowman.
J Brazel to liaise with M Coulter.

f) 23/05/2018 Renting of Surf Club Flat.

Resolved on the motion of K Lavery / G Bell that the following apply with renting surf club flat –

MSH Club Members	\$ 10 per person per night
All other people	\$ 25 per person per night

7. TREASURER'S REPORT (Chris Bell)

a) The Treasurer presented the Profit & Loss, Cash Book Balance as at 30/04/18 and list of payments made from 01 to 30/04/2108.

Resolved on the motion of C Bell / J Brazel that the Treasurer's Report be adopted.

b) Discussion held in regards to Membership Fees for 2018/2019 season.

Resolved on the motion of G Bell / D Brunsdon that the Motion to grant free membership to 100% patrolling members from the previous season be RESCINDED.

Resolved on the motion of C Bell / D Brunsdon that the following fees will apply:

- | | | |
|-------------|--|--|
| i) | All proficient Patrolling Members | \$ 5 (includes cadets, seniors, reserve active & long service member) |
| ii) | Associate Members | \$ 55. |
| iii) | General Members | \$ 110 (people who use club boards, skis & SUPS). |

All renewing members MUST complete the SLSA Membership form and submit with payment from 01 June, 2018 to 31 October, 2018.

Further noted that will liaise with L Jones in regards to Nipper payment for 2018/19 season.

8. VICE PRESIDENT AND CLUB CAPTAIN'S REPORT (Jim Brazel)

a) attended Director of Lifesaving meeting – Equipment Grant available for all Clubs.

Contacted P Raynor and have asked for :

Shark attack pack (\$ 89)

Big red first aid pack

2 x binoculars

Resolved on the motion of C Bell / D Brunsdon that the equipment required be endorsed.

b) discussion held re: succession planning.

c) It was **agreed** to order Patrol log for next season - C Bell to order two (2).

d) It was **agreed** that the club looks into purchasing pocket masks (app. 12).
C Bell to obtain pricing

e) Bronze Squad – complete their training/testing on presentation day (10/6/18).

A Walker to prepare certificates to present to recipients as Bronze Medallions will not be available until later.

f) It was **agreed** that First Aid Kits will be looked at and if need be stocked up during off season.

g) will invite Ian Shepherd to presentation day to present \$ 500 award.

h) Sunday 03/06/18 – Lorraine Freeman booked club 12 to 2pm. J Brazel to man Bar until Sunday Sip bar attendants arrive.

i) It was **agreed** that D Brunsdon will look at the compressor before commencement of next season.

j) It was **agreed** that the ATV needs a service and will be done after the SUP weekend.

Resolved on the motion of J Brazel / D Brunsdon that the Vice President / Club Captain's Report be adopted.

9. JUNIOR'S COORDINATOR (Lara Jones)

No Report supplied.

10. CLUB VICE CAPTAIN AND DEPUTY TRAINER'S REPORT (Anji Walker)

No Report supplied.

11. FACILITIES AND SAFETY OFFICER (Greg Bell)

Raised that all electrical cords need testing/tagging.

It was **agreed** that this be done. G Bell to organise the appropriate contractor.

12. GENERAL BUSINESS

It was noted that a Greg & Chris Bell will fill in for Steve & Brent Russo who were rostered for Sunday Sips on 27/05/2018.

D Brunsdon – suggested that we delay buying new Motor. New type currently being tested re: 4 stroke Yamaha.

Advised that selling motors back to them not worth it – need to sell privately.

K Lavery – enquired if the Club has any more information on the SUP weekend.

It was **agreed** that M Coulter appoint what days/times bar will be open (max. 4 hours) to advise those who are rostered for bar duty.

D Brunsdon – would like the Club to do an old fashion mail out to current members with a survey form asking if they will be patrolling next season/ advising of membership fee / form etc.

MEETING CLOSED AT 7.45pm